

Regulations for the Establishment of the Curriculum Committee in the Department of Applied Chinese at Kainan University

May 1, 2019, during the 19th Departmental Meeting of the 2018 academic year
May 29, 2019, during the 7th University Council Meeting of the 2018 academic year, Amendment to
Article 6.8 passed
September 17, 2020, during the 2nd Departmental Meeting

Article 1: To plan and review the department's curriculum, implement education-related matters, and realize the concept of nurturing talents in public affairs management, the Department of Applied Chinese (hereinafter referred to as the department) establishes the Curriculum Committee (hereinafter referred to as the committee) in accordance with Article 4 of the university's curriculum committee establishment regulations.

Article 2: The responsibilities of the committee are as follows:

1. Develop and plan required and elective courses for the department's curriculum.
2. Coordinate teaching support among various academic units.
3. Evaluate and improve the department's curriculum.
4. Promote lectures, seminars, and related activities in the department.
5. Establish principles for course exemptions for transfer and exchange students in the department.
6. Set principles for deferred completion of required courses in the department.
7. Approve the department's course outlines.
8. Address other matters related to the department's curriculum.

Article 3: The committee is composed of the department head, several representatives of full-time faculty, several student representatives, several external experts, and several alumni representatives.

Article 4: The committee is chaired by the department head, who also serves as the convener. Representatives of full-time faculty are elected by the

department's full-time faculty, undergraduate student representatives are recommended by the department's student association, and graduate student representatives are elected by the graduate students. External experts are recommended by the department head and approved by the committee members through voting.

Article 5: The term of office for committee members is one academic year, and all positions are unpaid. Members may be re-elected.

Article 6: The committee should meet at least once per semester and may convene additional meetings as needed. At least once a year, scholars, experts, industry professionals, alumni, and student representatives from inside and outside the university should be invited to participate in curriculum planning and consultation.

Article 7: Matters not covered by these regulations shall be handled in accordance with relevant university regulations.

Article 8: These regulations shall come into effect after being approved by the departmental meeting and shall apply to amendments as well.