

National Chiao Tung University Academic Year Semester Tuition and Dormitory Fee Installment Payment Application Form

Application Date: Year/ Month /Day

Applicant	Program	<input type="checkbox"/> Undergraduate <input type="checkbox"/> Continuing Education Bachelor's	<input type="checkbox"/> Master's <input type="checkbox"/> Master's Program	Department/ Year		Student ID	
	Name			ID Number		Contact Number	
	Address						
Parent	Name		ID Number		Contact Number		
	Address						
Reason for Application							
Attached Documents	<input type="checkbox"/> Application Form <input type="checkbox"/> Household Registration Transcript (Not applicable for foreign students)			<input type="checkbox"/> Current Semester Payment Receipt <input type="checkbox"/> Other			
Installment Payment Method	<p>I hereby agree to diligently pay the required tuition and miscellaneous (accommodation) fees for each installment according to the payment deadlines and amounts specified by the university. The total amount for the current semester's installment of tuition and miscellaneous fees is _____ NT\$_____. The payment deadlines and amounts for each installment are as follows:</p> <p>1st Installment: Pay NT\$_____ by _____ (date) of the _____ (year). (Upon application submission)</p> <p>2nd Installment: Pay NT\$_____ by _____ (date) of the _____ (year). (Within the first 6 weeks of the semester)</p> <p>3rd Installment: Pay NT\$_____ by _____ (date) of the _____ (year). (Within the first 12 weeks of the semester)</p>						

	Student's Signature: _____ Parent or Guardian's Signature: _____
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(1) Department/Unit Assistant	(2) Advisor (with review comments)	(3) Department Chair (with review comments)	
(4) Office of International and Cross-Strait Affairs (B112) (For domestic students, no need for approval)	(5) Office of Academic Affairs - Course Registration Section (N107)	(6) Office of Student Affairs - Student Counseling Section (N101)	
(7) Accounting Office (S106)	(8) General Affairs Office - Cashier Section (S104)	(9) Director's Secretary	(10) Decision authorized by the Vice President
Was the previous installment paid on time? <input type="checkbox"/> Yes <input type="checkbox"/> No			

To be filled out by the Office of Academic Affairs - Course Registration Section. Date of application form receipt: _____

Notes:

1. Applicants must fill in the information within the bold frames and submit it along with relevant supporting documents to their respective department/unit.
2. After approval, the original form is submitted to the respective department/unit for reference, and copies are distributed to the applicant, Accounting Office, Course Registration Section, Cashier Section, and Student Counseling Section.
3. After approval, applicants must make timely payments at the General Affairs Office - Cashier Section. If the payment is not made by the end of the current semester, the applicant agrees to the university's legal recovery, and the parent or guardian agrees to bear joint liability for repayment and waives the right to contest.
4. Applicants who fail to make the payment within the specified deadline will not be eligible to apply for installment payments in the following semester.

Family Financial Status Statement

Completion Date: Month/Day/Year

Name:		Student ID:		Department:			
Phone Number:		Address:					
Guarantor Information	Name:		ID Number:		Phone Number:		
Family Situation	Family Members Relationship:	Name:	Age:	ID Number:	Student or Employment Status:	Monthly Income:	Remarks:
Description of Family Situation:							